

Proof of Right to work in the UK - Please ensure you send a clear, coloured copy of this document and ensure that all corners of the document are visible.

DBS Enhanced Certificate - Please send full copy of the updated DBS Enhanced certificate which is from the last year or is in the update service.

Proof of Home Address x2 - Please send full copies of documents, ensuring that your name, address and the date of issue of the document are clearly visible. We are also happy to accept your driving license as 1 proof of home address. Letters must be issued within the last 3 months.

Proof of Bank Details - Please provide either a copy of a recent bank statement or a photo of your bank/ debit card, which confirms your account number and sort code. This is to ensure that we are paying your wages into an account in your name.

Photo for ID badge

Updated detailed CV in editable format/Word File - please be detailed with your duties and responsibilities

Proof of National Insurance Number - this can be a P45, P60, National insurance letter or NI card.

Copy of Training Certificates:

- Moving & Handling (Practical and Online)
- Basic Life Support
- Health & Safety
- Infection Control
- Safeguarding of Vulnerable Adults
- Mental Capacity Act
- Food Hygiene
- Handling Medication
- Safeguarding of Children
- Fire Safety
- Equality & Diversity
- Dementia Awareness
- Learning Disabilities/Autism Awareness
- Lone working
- Conflict Resolution

Written interview - separate email will be sent for this

Photo with ID - Photo of candidate holding their Valid ID

2 References